



**Executive Committee Meeting
MEETING MINUTES**

June 9, 2026, | 4:00 p.m.

Zoom

<https://us02web.zoom.us/j/88333775976?pwd=ahfPnMITv9px3ax1lN0kzv9Ajog5mW.1>

Board Members Present

Leanne Liddicoat, Chair
Christy Pettey, Vice Chair
Barbara Cosner, Treasurer

Cathy Sterbenz
Chelsea Rullie
Jonathan Smith

Raul Lopez
Teresa Rich

Staff Present:

Amy Martinez
Travis Piatz
Tim Hoerner

Meranda Smith
Patricia Padilla

Guests:

None

Call to Order

The meeting was called to order at 4:02 p.m.

Form 990 Requirement

Tim Hoerner presented an update to the IRS Form 990 requirement, explaining that over the winter, internal discussions were held with staff, Alegria, and partner boards to evaluate whether the organization, as both a nonprofit and a local government entity, should continue filing Form 990. Based on its structure, being created, supervised, and controlled by Yakima, Klickitat, Kittitas, and Skamania counties, which approve budgets and board members, and its designation by the state as a political subdivision, the organization determined it may qualify for an exemption. Given this, along with its strong existing financial oversight through regular audits and monitoring by multiple agencies, the organization filed Form 8940 requesting exemption from the 990-filing requirement. The IRS agreed, determining that the organization qualifies as a governmental unit or an affiliate and is no longer required to file Form 990. All other tax obligations and reporting requirements, including employment taxes and standard recordkeeping, will remain unchanged. Committee members shared their appreciation for the forward-thinking initiative. No further comments followed.

Approval of Minutes

The April 14, 2026, Executive Committee meeting minutes were virtually presented.

Jonathan Smith moved to approve the April 14, 2026, Executive Committee meeting minutes as presented, seconded by Barbara Cosner. Motion carried.

Consent Agenda

The consent agenda was electronically presented, with the following items listed below.

- 06-25-001 April 2026 Financial Statements
- 06-25-002 PY25 Commerce WorkFirst Amendment B & C

Teresa Rich moved to approve the items on the consent agenda as presented, seconded by Jonathan Smith. Motion carried.

PY26 Preliminary Budget

Barbara Conser presented the PY26 Preliminary Budget. Stating the South Central Workforce needs the PY26 Preliminary Budget approved in order to spend funds on July 1st, 2026. The PY26 Preliminary Budget was presented to and approved by the SCW Finance Committee on June 8th, 2026. Major changes in the PY26 Preliminary Budget as compared to the PY25 Preliminary Budget are as follows:

- Grant/Contract Revenue increased \$1,442,939. This increase consists of the following:
 - \$425,635 decrease in the WIOA grants,
 - \$2,282,123 increase in the new RESET and Federal EcSA grants and the continuing State EcSA, CRP, DVR Youth and RRAA grants, and
 - \$413,549 decrease from Child Care and QUEST grants ending in PY25.
- Interest income increased \$11,375 based on current SCW investment interest rates.
- Board increased \$3,690 for 3 Board members to attend WWA and increased NAWB training costs.
- Amortization/Depreciation increased \$28,663 for additional Tenant Improvements after the remodel and an anticipated increase in lease related amortization.
- Equipment increased \$9,000 for 3 new desktop computers and 2 new surfaces.
- Memberships increased \$4,271 for increased WWA dues and a U.S. Conference of Mayors membership.
- Professional Services increased \$17,424 due to increased audit and investing fees, offset by fewer Lightcast licenses.
- Training increased \$8,380 for staff training through WWA along with increased SHRM and NAWB training cost.
- Travel increased \$22,270 for travel related to RESET, Conference of Mayors and WTECB meetings.
- Subcontractor/Incumbent Worker expenses increased \$1,299,139. This increase consists of the following:
 - \$326,644 decrease in the WIOA grants,
 - \$2,021,014 increase in the new RESET and Federal EcSA grants and the continuing State EcSA, CRP, DVR Youth and RRAA grants, and
 - \$395,231 decrease from Child Care and QUEST grants ending in PY25.
- Change in Net Assets of \$151,556 is potential revenue generated from WorkFirst and DVR Youth grants along with interest income.

- The SCW projected fund balance at the beginning of PY26 is \$2,912,746 and is expected to increase by \$181,739 to \$3,094,485 by the end of the program year due to interest on the SCW investments, revenue generated from the WorkFirst and DVR grants, along with tenant improvement recovery.

Jonathan Smith moved to approve the PY26 Preliminary Budget as presented, seconded by Christy Pettey. Motion carried.

PY26 Adult, Dislocated Worker, and Youth Program Allocations

Meranda Smith presented the PY26 Adult, Dislocated Worker, and Youth Programs Allocations. Stating the South Central Workforce has received WIOA allocations for its Program Year 2026 (PY26) Adult, Dislocated Worker, and Youth Programs, which will begin July 1, 2026 and requests to contract with People for People. The PY26 WIOA Program allocations for the State of Washington saw an overall 9.85% decrease. The South Central Region for PY26 WIOA Programs received an average of a 6.7% decrease in funds from the prior year's allocations. The Adult Program received a 16.1% decrease, the Dislocated Worker Program an 8.8% increase, and the Youth Program a 14.9% decrease. The differences reflect the overall federal allocations per program, plus the economic conditions of the local workforce development area. Meranda provided a comparison graph of WIOA allocations from PY20 to current.

Barbara Cosner moved to approve the PY26 Adult, Dislocated Worker, and Youth Program Allocations as presented, seconded by Teresa Rich. Motion carried.

PY26 Federal Economic Security for All (Fed. EcSA)

Meranda Smith presented the PY26 Federal Economic Security for All (Fed. EcSA) grant. Stating South Central Workforce (SCW) has been awarded a WIOA Governor's 10% discretionary grant in the amount of \$228,044 for PY26 Federal Economic Security for All (EcSA) and requests to contract with People for People. The grant is to help low-income families move out of poverty into self-sufficiency by streamlining access to employment and training services. The grant will work with community partners to recruit individuals in poverty to coordinate service delivery to help them attain employment and self-sufficiency. Individuals and their households will receive an assessment to coordinate connections to supportive services and wraparound supports, including addressing mentorship, personal stability, and financial stability. Services are to ensure each individual has the support needed to focus on their career plan and/or subsidized job training. The grant will serve a total of 26 participants. Where appropriate, People For People will co-enroll individuals into WIOA Adult, Dislocated Worker, and Youth, or State EcSA Programs throughout the grant period, which will run through June 30, 2027.

Teresa Rich moved to approve the PY26 Federal Economic Security for All (Fed EcSA) as presented, seconded by Barbara Cosner. Motion carried.

PY26 State Economic Security for All (St. EcSA)

Meranda Smith presented the PY26 State Economic Security for All (St. EcSA). Stating South Central Workforce (SCW) has received allocations from Washington State's Employment Security Department for the Program Year 2026 (PY26) State Economic Security for All (EcSA) Program, which will begin July 1, 2026, for \$309,830 and requests to contract with People for People. Funding is for Services for Those Experiencing Poverty (Below 200% Federal Poverty Level), with the allowance of 20% for Services for Those Who Demonstrate Financial Need (Above 200% Federal Poverty Level). SCW has been providing the EcSA program for over four years with state and federal funds. The EcSA program collaborates with partners to identify individuals experiencing poverty or demonstrating financial need. The program will streamline service delivery to help these individuals achieve self-sufficiency. Key activities include conducting household assessments to connect individuals with supportive services such as housing, personal stability, and financial stability. Services are to ensure individuals can focus on career planning and/or subsidized jobs training. People For People will serve 43 individuals experiencing poverty, with the capability to serve those who are demonstrating financial need as needed. When appropriate, People For People will co-enroll in WIOA Adult, Dislocated Worker, or Youth Programs.

Jonathan Smith moved to approve the PY26 State Economic Security for All (St. EcSA) as presented, seconded by Barbara Cosner. Motion carried.

PY26 One-Stop Operator Contract

Meranda Smith presented the PY26 One-Stop Operator Contract. Stating, South Central Workforce (SCW) staff requests a contract with Baldoz Professional Services (BPS) for the PY26 One-Stop Systems Operator. The total contract for PY26 is \$40,000 for the period of July 1, 2026, through June 30, 2027. The One-Stop Systems Operator will do the following:

- Assist the SCW in WorkSource customer flow and front-end Integrated Service Delivery.
- Maintain a WorkSource presence on a regular/periodic basis within each WorkSource center throughout the local area, with the primary assignment at the WorkSource Union Gap Center.
- Attend one-stop center meetings, integrated service delivery meetings, and other meetings as deemed necessary.
- Assist the SCW staff in developing processes, procedures, and protocols for WorkSource Integrated Service Delivery.
- Provide system-wide workforce development training as needed and appropriate.
- Facilitate WorkSource Certifications.
- Attend state and national conferences as deemed necessary.

Jonathan Smith moved to approve the PY26 One-Stop Operator Contract as presented, seconded by Barbara Cosner. Motion carried.

Meeting adjourned at 4:26 p.m.