



Consortium of County Commissioners Meeting
MEETING MINUTES

June 16, 2025

Zoom

<https://us02web.zoom.us/j/87105270065?pwd=HT0qoSvHcPcHecGHnOM6zElkYcCB9L1>

PRESENT

Consortium Members

*Asa Leckie, Skamania County
Brett Wachsmith, Kittitas County
Kyle Curtis, Yakima County
Todd Andrews, Klickitat County*

SCW Staff

*Amy Martinez, CEO
Tim Hoerner, CFO
Travis Piatz, COO
Patricia Padilla, Secretary*

Call to Order:

The meeting was called to order by Commissioner Kyle Curtis at 2:00 p.m. Introductions were made.

Approval of Minutes:

Commissioner Curtis called for a motion to approve the Consortium minutes from the May 19, 2025 meeting.

Commissioner Todd Andrews moved to approve the minutes from May 19, 2025 as presented, seconded by Commissioner Asa Leckie. Motion carried.

PY25 Preliminary Budget

Tim Hoerner presented the Program Year 2025 (PY25) Preliminary Budget. The South Central Workforce needs the PY25 Preliminary Budget approved in order to spend funds on July 1st, 2025. The PY25 Preliminary Budget was presented to and approved by the SCW Finance Committee on June 9th, 2025. Major changes in the PY25 Preliminary Budget as compared to the PY24 Preliminary Budget are as follows:

- Grant/Contract Revenue decreased \$2,871,081. This decrease consists of the following:
 - \$652,131 estimated decrease in the WIOA grants,
 - \$44,078 estimated decrease in the WorkFirst grant,
 - \$521,695 increase in the new RRAA grant and the continuing State EcSA grant, and
 - \$2,696,567 decrease from Federal EcSA, CRF, MyJOB, DVR Youth, Child Care and QUEST grants ending in PY24 and PY25.
- Interest income decreased \$18,295 due to the anticipated decreases in interest rates on the SCW's investment accounts.
- Salary expenses decreased \$134,674 due to the elimination of 2 full-time and 1 part-time positions, offset by anticipated annual increases.
- Staff fringe decreased \$92,672 due to the elimination of 2 full-time and 1 part-time positions along with a 3.5% decrease in the PERS employer rate, offset by anticipated annual increases.

- Communications decreased \$12,292 due to the removal of CRF sponsorships, internal job advertisements and eliminated positions.
- Memberships increased \$2,072 for NAWDP and YCDA memberships.
- Professional Services decreased \$49,919 due to reduced audit costs and the removal of CRF business expenses, offset by a new janitorial contract.
- Program Support decreased \$4,320 due to fewer planned job fairs.
- Subcontractor/Incumbent Worker expenses decreased \$2,466,272. This decrease consists of the following:
 - \$469,533 estimated decrease in the WIOA grants,
 - \$41,168 estimated decrease in the WorkFirst grant,
 - \$355,356 increase in the new RRAA grant and the continuing State EcSA grant, and
 - \$2,310,927 decrease from Federal EcSA, CRF, MyJOB, DVR Youth, Child Care and QUEST grants ending in PY24 and PY25.
- Change in Net Assets of \$188,249 is unbudgeted funds. These funds will be used in the Final Budget or as carry-in for the next program year.
- The SCW projected fund balance at the beginning of PY25 is \$2,683,620 and is expected to increase by \$140,200 to \$2,823,820 by the end of the program year due to interest on the SCW investments, revenue generated from the WorkFirst and DVR grants, along with tenant improvement recovery.

The PY25 Preliminary Budget was reviewed by Yakima County Finance Director Brian Carlson. Commissioners were provided context on the \$2.6 million fund balance, which had been built over years through fee-for-service programs like WorkFirst. These reserves are primarily designated as a contingency fund, used sparingly for board-approved expenses and serving as a safeguard against disallowed costs or unforeseen liabilities. They may also support potential long-term investments like facility acquisition but are not intended for general program use. Raised questions about reallocating the reserved funds was covered. Amy Martinez proposed a future consortium and board working session to explore options.

Commissioner Asa Leckie moved to approve the PY25 Preliminary Budget as presented, seconded by Commissioner Todd Andrews. Motion carried.

Other Business

Amy Martinez shared recent layoff information and it's impact on the region. Del Monte's closure affected around 500 workers, prompting consideration of a National Dislocated Worker Grant to support impacted individuals, though program design is still underway. Additional layoffs at EPIC (early childhood education) and SDS (lumber) are also being addressed through job fairs and union coordination. Amy acknowledged that spring layoffs in agriculture are atypical and reflect broader instability in the sector.

Adjourned at 2:30 p.m.