



**Executive Committee Meeting  
MEETING MINUTES**

**March 10, 2026, | 4:00 p.m.**

**Zoom**

<https://us02web.zoom.us/j/88333775976?pwd=ahfPnMITv9px3ax1lN0kzv9Ajog5mW.1>

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***Board Members Present***

Leanne Liddicoat, Chair  
Christy Pettey, Vice Chair  
Barbara Cosner, Treasurer

Cathy Sterbenz  
Chelsea Rullie  
Jonathan Smith

Raul Lopez  
Teresa Rich

***Staff Present:***

Amy Martinez  
Travis Piatz  
Tim Hoerner

Meranda Smith  
Patricia Padilla

***Guests:***

None

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**Call to Order**

The meeting was called to order at 4:01 p.m.

**Approval of Minutes**

The January 6, 2026, Executive Committee meeting minutes were virtually presented.

**Barbara Cosner moved to approve the January 6, 2026, Executive Committee meeting minutes as presented, seconded by Cathy Sterbenz. Motion carried.**

**Consent Agenda**

The consent agenda was virtually presented, with the following items listed below. Leanne Liddicoat called for any item to be removed for discussion, no discussion followed.

- 03-25-001 January 2026 Financial Statements
- 03-25-002 PY25 Opportunity Partnership Program Grant Amendment 1
- 03-25-003 PY24 WIOA Rapid Response Additional Assistance Modification
- 03-25-004 PY25 Pathways Home 6- Central WA RESET Program PFP Modification 2

**Teresa Rich moved to approve the items on the consent agenda as presented, seconded by Cathy Sterbenz. Motion carried.**

**IRS Tax Form 990**

Barbara Cosner presented SCW's Program Year 2024 IRS Form 990. Following the completion of the Program Year 2024 (PY24) state audit, staff have completed the PY24 IRS Form 990.

Upon completion and internal reviews, the Form 990 was sent to Alegria & Company for final review.

Key details:

- Net Assets increased \$230,789 for a year-end total of \$2,701,695.
- 3 largest program accomplishments;
  - WIOA - \$5,860,799 in program expenses, \$5,005,850 in subcontracts, and 1034 participants served
  - State EcSA/CRF - \$4,668,851 in program expenses, \$4,201,997 in subcontracts, \$1,557 in revenue generated, and 402 participants served
  - WorkFirst - \$2,037,273 in program expenses, \$2,015,502 in subcontracts, and 150 participants served

**Teresa Rich moved to approve IRS Tax Form 990 as presented, seconded by Cathy Sterbenz. Motion carried.**

### **Financial Audit Report**

Tim Hoerner provided the following Financial Audit Report to the committee. He reported that the annual audit has been completed, including both the financial statement audit and the federal single audit, with no findings identified. As part of the single audit, auditors reviewed the organization's HHS Child Care Grant. While the review process took slightly longer than anticipated due to the auditors' limited prior experience with congressionally directed grants, staff noted there was additional follow-up and clarification during the process. The audit concluded successfully, and the organization received a clean audit with no issues.

### **Other Business**

Amy Martinez reported that the Community Reinvestment Bill passed both the House and Senate and is awaiting the Governor's signature. Board Members were thanked for their advocacy efforts. Amy noted plans to continue legislative education efforts over the summer. She also shared that the bill codifies community reinvestment funding into law, providing long-term program structure despite reduced funding levels. An update was provided on the Community Reinvestment small business grant program, which has approximately \$180,000 available and is offering awards up to \$5,000 across all four counties. Since opening, approximately 190 applicants have been received, indicating strong community interest. No further discussion followed.

Meeting adjourned at 4:09 p.m.