



**Full Board Meeting  
MEETING MINUTES  
November 18, 2025 | 4 p.m.**

**SCW Conference Room & Zoom w/ link**

<https://us02web.zoom.us/j/85410601908?pwd=LZ6baxdiaZ32xFY6MpgiOCjkH41j7s.1>

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***Board Members Present:***

Leanne Liddicoat, Chair	Daniel Gansereit	Raul Lopez
Dennis Flabetich, Vice Chair	Jonathan Smith	Richard Foster
Barbara Cosner, Treasurer	Mara Lopez	Steve Hart
Andrew Norman	Matt Wilkes	Teresa Rich
Cathy Sterbenz	Peter Finch	Todd Wurl

***Staff Present:***

Amy Martinez	Ariana Cordova	Susy Moran
Travis Piatz	Kris Hartman	
Tim Hoerner	Patricia Padilla	
Meranda Smith	Armando Flores	

***Guests:***

Martin Garibay	Jesse Diaz	Eu-Wanda Eagans
David Gutierrez	Victor Phillips	Sondra Pieti
Tawnya Armstead	Kyle Curtis	Anthony Peterson
Patrick Baldoz	Sean Brogan	Israel Cervantes
Karla Jessen		

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**Call to Order**

Leanne Liddicoat called the meeting to order at 4:04 p.m. Introductions were made.

**Director's Report**

Amy Martinez presented highlights in her director's report. Key occurrences included the Washington Workforce Association (WWA) Board Retreat hosted by South Central Workforce, the 2025 WWA Fall Conference and staff participation, along with other highlights. Amy spotlighted the October Apprenticeship & Trades Fair, facilitated by SCW staff, Armando Flores, in collaboration with Board Member Raul Lopez. Amy then highlighted employer engagement initiatives completed by SCW's Senior Manager of Business Services, Susy Moran. Most notably, filling all 60 positions for JJ's Cocina & Bar's new restaurant location, over a four-week period. Staff plans to promote more employer services are underway in support of these initiatives. Lastly, Amy shared updates regarding the WIOA State Monitoring by the Employment Security Department, as it nears completion. There have been no significant issues, even with their thorough, repeat review in in some areas.

**WIOA Performance Overview Presentation**

Meranda Smith presented an overview of Program Year 2024 (July 1, 2024 – June 30, 2025) performance. The presentation provided performance data and trends for the South Central

region in comparison to the other 11 Workforce Development Boards in the state. It highlighted enrollment and demographics across WIOA programs, Adult, Dislocated Workers, and Youth. SCW's region ranked third statewide in total funding and second for Dislocated Worker funding, while maintaining strong training engagement. Over 40% of Adults and Dislocated Workers, and nearly 39% of Youth participants received occupational skills training, with Youth having the highest rate in the state. Federal performance measures were reviewed, including employment and education outcomes, median earnings, credential attainment, and measurable skills gains, with data available on the South Central Workforce website. Overall, the region served highly disadvantaged populations and demonstrated strong training and performance outcomes.

### **Approval of Minutes**

Leanne Liddicoat called attention to the September 9, 2025, meeting minutes.

**Peter Finch moved to approve the September 9, 2025, meeting minutes, seconded by Jonathan Smith. Motion carried.**

### **Consent Agenda**

Leanne Liddicoat called attention to the items of the consent agenda listed below, asking if any item needs to be removed for discussion. No comments followed.

- 11-25-001 September 2025 Financial Statements
- 11-25-002 Executive Board Action Forms

**Jonathan Smith moved to approve the items on the Consent Agenda as presented, seconded by Matt Wilkes. Motion carried.**

### **Board Member Reappointments**

Amy Martinez presented the 2026 reappointments of the below noted board members. Pursuant to SCW Bylaws, one-third of the board membership expires each year, ending a three-year term for the position. Board members noted below expire this year (December 2025) and are up to be reappointed for another three-year term from January 1, 2026 – December 31, 2028. Listed members reaffirmed their interest in serving another three-year term.

- Position 1 – Mara Lopez, Tree Top, Inc. Representing: Business
- Position 5 – Chelsea Rullie, Ace Hardware Distribution Center Representing: Business
- Position 10 – Daniel Ganseriet, Bullseye Home Inspections, LLC Representing: Business
- Position 13 – Peter Finch, West Valley School District, Representing: Education: K-12
- Position 16 – Cathy Sterbenz, Perry Technical Institute, Representing: Education: Post-Secondary

Correction was noted on board memo regarding board member's name: Caty Sterbenz: corrected to, Cathy Sterbenz.

**Teresa Rich moved to approve the Board Member Reappointments as presented, seconded by Jonathan Smith. Motion carried.**

### **Board Officer Elections**

Amy Martinez presented the slate of Board Officers for 2026. During the September Board meeting, members were invited to express interest in serving as a Board Officer for the two-year term beginning January 1, 2026. Board officers play a key role in guiding our work, supporting governance, and advancing the Board's priorities. The following board members have volunteered to serve as officers:

- Chair: Leanne Liddicoat
- Vice Chair: Christy Pettey
- Treasurer: Barbara Cosner

No further nominations were submitted.

**Jonathan Smith moved to approve the Board Officer Elections Slate as presented, seconded by Richard Foster. Leanne Liddicoat and Barbara Cosner abstained from voting. Motion carried.**

### **WorkSource Annual Report Presentation**

One-Stop Operator, Patrick Baldoz, presented the annual WorkSource Report. The report aligns with eight state-required elements, emphasizing training, partnerships, customer service, and data. A key event shared was a statewide review by the Workforce Training and Education Coordinating Board (WTECB) of all comprehensive centers. Patrick further explained the complexity of the one-stop system, which integrates 12 programs under WIOA to serve customers collaboratively, and highlighted ongoing efforts to train staff on federal requirements, center certification, and responsibilities outlined in the memorandum of understanding, alongside a focus on customer service. As of July 31<sup>st</sup>, all centers' staff completed the training on federal one-stop system requirements and responsibilities, with ongoing sessions planned to address any turnover. The statewide review also praised three key initiatives: (1) strong training practices for partners, (2) a simplified resource guide that helps front-line staff explain the full range of services across multiple agencies, and (3) effective partnership development, exemplified by "Fun Friday," a collaborative format for cross-agency training and relationship building. These efforts were highlighted by the WTECB as best practices, with SCW's local area featured prominently in its report for leading one-stop integration and partnership strategies. ESD Administrators, Jesse Diaz (WorkSource Union Gap) and David Guitierrez (WorkSource Sunnyside), provided insight into the current culture of partnerships and collaborations, along with People for People's Employment and Training Director, Tawnya Armstead, and Martin Garibay, Employment and Training Operations Manager. Lastly, Amy Martinez emphasized the scale of impact, noting that nearly 30,000 individuals accessed services in the region. Unlike many areas that have shifted primarily to virtual services, South Central continues to deliver most services in person, which was highlighted as a significant strength.

### **Next Steps/Assignments**

Next meeting scheduled for Tuesday, February 10, 2025.

Meeting was adjourned at 5:10 p.m.