



**Executive Committee Meeting
MEETING MINUTES**

January 13, 2026, | 4:00 p.m.

Zoom

<https://us02web.zoom.us/j/86159259255?pwd=b2VefxYmDhzadaGvwzrrNRAB15w1gz.1>

Board Members Present

Leanne Liddicoat, Chair	Cathy Sterbenz
Dennis Flabetich, Vice Chair	Chelsea Rullie
Barbara Cosner, Treasurer	Jonathan Smith

Staff Present:

Amy Martinez	Meranda Smith
Travis Piatz	Patricia Padilla
Tim Hoerner	

Call to Order

The meeting was virtually called to order at 4:00 p.m.

Approval of Minutes

The December 10, 2025, Executive Committee meeting minutes were presented.

Jonathan Smith moved to approve the December 10, 2025, Executive Committee meeting minutes as presented, seconded by Cathy Sterbenz. Motion carried.

Consent Agenda

The consent agenda was presented, with the following items listed below.

- 01-25-001 November 2025 Financial Statements
- 01-25-002 PY25 WIOA Adult, Dislocated Worker, and Youth Programs Modification

Christy Pettey moved to approve the items on the consent agenda as presented, seconded by Barbara Cosner. Motion carried.

Bylaws Update

Amy Martinez presented updates to the Board of Directors Bylaws, beginning with new state guidance prohibiting one individual from representing two required board seats. This change necessitates adding a dedicated apprenticeship representative and expanding the board from 19 to 20 members. The discussion included challenges in identifying a qualified local apprenticeship representative along with sharing potential contacts. Additional bylaw updates focused on aligning board composition with federal and state requirements, clarifying officer duties, formalizing the use of proxies, adding a required public comment opportunity, and adjusting the full board meeting schedule by moving the August meeting to September. The committee also discussed reducing Executive Committee membership from nine to seven members and

shortening the Full Board's bylaws review period from three weeks to two. No further business followed.

Meeting adjourned at 4:37 p.m.