

MyJOB – Action Plan

Youth Name:

- * The EC keeps a copy of the completed Action Plan and provides a copy to the youth.
- * At a minimum, youth should develop one education and one employment goal.

S SPECIFIC	My goal is: (what do you want to achieve? Who needs to be involved?)
Education	
Employment	
M MEASURABLE	I will track my progress by: (How can you measure progress and know if you've successfully met your goal?)
Education	
Employment	
A ACHIEVABLE	I will achieve this goal by doing the following: (Are you capable of achieving this goal? Do you have the needed skills? If you don't, how can you build them?)
Education	
Employment	
R RELEVANT	This goal helps me because: (why should you achieve this goal? What is the impact?)
Education	
Employment	
T TIME-BOUND	I will complete this goal by (date): (How long should it take to accomplish this goal and is it realistic?)
Education	
Employment	
COMMITMENT Date and Youths' Signature	I am committed to working on and achieving my goal!