



**Executive Committee Meeting  
MEETING MINUTES**

**July 11, 2023, | 4:00 p.m.**

**Zoom**

<https://us02web.zoom.us/j/88661456450?pwd=OHpxRjh0a0ZBd1NxbWJXWG5uZWttUT09>

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***Board Members Present***

Leanne Liddicoat, Chair	Chelsea Kennedy
Dennis Flabetich, Vice Chair	Jonathan Smith
Barbara Cosner, Treasure	Linda Kaminski

***Staff Present***

Amy Martinez	Patricia Padilla	Armando Flores
Tim Hoerner	Ariana Cordova	Jensie Rosenow
Travis Piatz	Michelle Smith	
Meranda Smith	Kris Hartman	

***Guests***

None

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**Call to Order**

Leanne Liddicoat called the meeting to order at 4:01 p.m.

**Approval of Minutes**

Leanne Liddicoat virtually presented the Executive Committee Meeting minutes from June 13, 2023. No discussion followed.

**Barbara Cosner moved to approve the June 13, 2023, Executive Committee meeting minutes, seconded by Dennis Flabetich. Motion carried**

**Consent Agenda**

Leanne Liddicoat virtually presented the consent agenda and called for discussion to remove any item. No comments were made. Leanne called for a motion to approve the items listed below.

- 07-23-001 May 2023 Financial Statements
- 07-23-002 PY23 WIOA Adult, Dislocated Worker, Rapid Response, and Youth Programs

**Linda Kaminski moved to approve the items on the consent agenda as virtually presented, seconded by Dennis Flabetich. Motion carried.**

**New Board Member – Raul Lopez**

Amy Martinez virtually presented the application for new board member Raul Lopez, filling the vacancy left by labor representative Leonard Crouch. Raul comes from the healthcare labor sector.

**Dennis Flabetich moved to approve the New Board Member application of Raul Lopez as virtually presented, seconded by Barbara Cosner. Motion carried.**

### **PY23 One-Stop Systems Operator Contract**

Meranda Smith virtually presented the PY23 One-Stop Systems Operator Contract with Baldoz Professional Services. The total contract for PY23 is \$40,000 for the period of July 1, 2023, through June 30, 2024. The One-Stop Systems Operator will do the following:

- Assist the SCW in WorkSource customer flow and front-end Integrated Service Delivery.
- Maintain a WorkSource presence on a regular/periodic basis within each WorkSource center throughout the local area with the primary assignment at the Yakima WorkSource Center.
- Attend one-stop center meetings, integrated service delivery meetings, Job Fairs, Business Solutions, and other meetings as deemed necessary.
- Assist the SCW staff in developing processes, procedures, and protocols for WorkSource Integrated Service Delivery.
- Provide system-wide workforce development training as needed and appropriate.
- Update the SCW on the WorkSource Certification process.
- Attend state and national conferences as deemed necessary.

**Barbara Cosner moved to approve the PY23 One-Stop Systems Operator Contract as virtually presented, seconded by Dennis Flabetich. Motion carried.**

### **PY23 DCYF My Journey Out Beyond (MyJOB) Grant**

Meranda Smith virtually presented the PY23 DCYF My Journey Out Beyond (MyJOB) Grant that was awarded to South Central Workforce by the State of Washington Department of Children, Youth & Families (DCYF) to provide Pre-Employment Transition Services called My Journey Out Beyond (My JOB) in the amount of \$637,986. The program will provide the following in juvenile institutions and community facilities:

- job exploration counseling
- counseling opportunities for enrollment in comprehensive transition or post-secondary programs
- self-advocacy
- workplace readiness training
- work-based learning experiences

Grant services will be coordinated by People For People and will run from July 1, 2023, to June 30, 2025, with additional funds and an extension of the contract available if requested.

**Barbara Cosner moved to approve the PY23 DCYF My Journey Out Beyond (My JOB) as virtually presented, seconded by Dennis Flabetich. Motion carried.**

*The motion was amended to reflect the authorization for South Central Workforce staff to enter into a contract with the Department of Children, Youth & Families for the PY23 DCYF My Journey Out Beyond Contract and to enter into a PY23 DCYF My Journey Out Beyond subcontract with People For People in Yakima and Kittitas Counties.*

**Dennis Flabetich moved to approve the amended PY23 DCYF My Journey Out Beyond (My JOB) as virtually presented, seconded by Barbara Cosner. Motion carried.**

### **PY23 Commerce WorkFirst**

Meranda Smith virtually presented the PY23 Commerce WorkFirst grant awarded in the amount of \$1,920,000 to serve participants in the Community Jobs and Community Works program. Department of Commerce received a reduction in their funds at the state level and passed those decreases onto the local areas. The WorkFirst subcontracts will be based on historical Temporary Assistance for Needy Families (TANF) county allocations (Yakima County 87%, Kittitas County 6.5%, and Klickitat and Skamania Counties 6.5%). As in past years, the staff proposes to retain 15% to provide oversight, coordination, and overall management of the project.

*The recommendation was amended to reflect entering into a contract with the Department of Commerce for PY23 in the amount of \$1,920,000, and subcontract PY23 Commerce WorkFirst with People For People in the amount of \$1,793,280.*

**Dennis Flabetich moved to approve the PY23 Commerce WorkFirst grant and subcontract virtually presented, seconded by Barbara Conser. Motion carried.**

Meeting adjourned at 4:24 p.m.